

MINUTES OF THE  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE EAST ORANGE COUNTY WATER DISTRICT (EOCWD)

November 15, 2018

**1. Call to Order.** A Regular Meeting of the Board of Directors of the East Orange County Water District was called to order by President DOUGLASS DAVERT, Director, at 5:00 p.m. on Thursday, November 15, 2018, in the offices of the East Orange County Water District, 185 N. McPherson Road, Orange, California, with Director SEYMOUR EVERETT leading the Pledge of Allegiance. JEFF HOSKINSON, Secretary, recorded the minutes of the meeting.

The following Directors were present: RICHARD BELL, DOUGLASS DAVERT, JOHN DULEBOHN, SEYMOUR EVERETT, and JOHN SEARS.

Also present were:

LISA OHLUND	General Manager
SYLVIA PRADO	District Administrative Assistant
JERRY MENDZER	Operations Manager
JULIAN DE LA O SOLIS	EOCWD Staff
JEFF HOSKINSON	District Secretary and Legal Counsel
GEORGE MURDOCH	Public
STEVEN ANDREWS	Steven Andrews Engineering
JOHN LEWIS	Consultant
MICHELLE EVERETT	Public
CHARLIE E.	Public
JOHN E.	Public
GRACE E.	Public
BOB OHLUND	Public

**2. Public Communications to the Board.** Mr. Bob Ohlund addressed the Board, thanking Sy Everett for his service to the District and community, and welcoming George Murdoch.

**3. Items Arising After Posting of Agenda.** None.

**4. Consent Calendar.**

The Board, on a motion duly seconded, adopted by unanimous vote the Consent Calendar items as follows:

- A. Minutes: THE MINUTES OF THE OCTOBER 18, 2018 REGULAR MEETING/WORKSHOP OF THE BOARD WERE APPROVED AS SUBMITTED;
- B. General Manager's Report: THE GENERAL MANAGER'S REPORT WAS RECEIVED AND FILED;

- C. Vista del Lago Septic-to-Sewer Project Status Report: THE BOARD RECEIVED AND FILED THE VISTA DEL LAGO SEPTIC-TO-SEWER PROJECT STATUS REPORT;
- D. Energy Management Plan – Contract with Black & Veatch: THE BOARD RECEIVED AND FILED THE ENERGY MANAGEMENT PLAN – CONTRACT WITH BLACK AND VEATCH.

**5. Operation, Management and Construction Matters.**

**\*\* The Board heard Item 5(C) first, followed by Items 5(A) and 5(B) in order.**

C. Resolution of Appreciation – Director Seymour B. (Sy) Everett: Director DAVERT presented the Resolution of Appreciation to Director EVERETT, reading the resolution into the record. General Manager Ohlund presented Director EVERETT with a clock, on behalf of EOCWD Staff.

**ACTION TAKEN:**

The Board, on motion by SEARS, seconded by BELL, unanimously approved Resolution No. 839 entitled, “RESOLUTION OF THE BOARD OF DIRECTORS OF THE EAST ORANGE COUNTY WATER DISTRICT COMMENDING SEYMOUR B. (SY) EVERETT FOR HIS LOYAL AND DEDICATED SERVICE TO THE DISTRICT.”

**\*\* A 15-Minute Recess Was Held, Before Turning to Balance of Section 5 Items**

A. Presentation – Design-Build Approach and Recommended Team for Browning Avenue Sewer Project. General Manager Ohlund presented a brief overview of the Design-Build process and identified the EOCWD team members that will represent the District during the Statement of Qualifications, Request for Proposal and Contract Negotiation process. Ms. Ohlund discussed the two stages at which Board approval would be required: during the Request for Proposal process and at the time the Guaranteed Maximum Price is established.

**ACTION TAKEN:**

The Board, on motion by SEARS, seconded by DULEBOHN, unanimously concurred with the approach presented by the General Manager and authorized the General Manager to proceed with the Preparation of a Design-Build Package consistent with her recommendation, which would be returned to the Board for final approval.

- B. Request to Close District Offices on Christmas Eve and New Year’s Eve.

**ACTION TAKEN:**

The Board, on motion by EVERETT, seconded by DULEBOHN, unanimously authorized the closing of the District Office on Christmas Eve and New Year’s Eve and employees to use vacation time or leave without pay for this time period.

**\*\* Item 7(C) Was Heard Before Section 6 and the balance of Section 7**

**7. Miscellaneous Matters.**

C. Monthly Legislative and Outreach Report: John Lewis made a brief presentation on various items, including the recent action taken by the Local Agency Formation Commission of Orange County ("OC-LAFCO") to approve revisions to Policies and Procedures and the FY 18/19 Workplan that were recommended by the Special Districts, and provided an update on the current Orange County election status.

**6. Financial Matters.**

- A. Approval of schedules of disbursements.
- B. Report on investments/ratification of investment activity.
- C. Receipt and filing of financial statements (September 30, 2018).

**ACTION TAKEN:**

The Board, on motion by SEARS, seconded by DULEBOHN, which carried unanimously among those Board members present, (1) approved the schedules of disbursements as submitted; (2) ratified and approved the schedule of investments, as presented; and (3) received and filed the financial statements.

**7. Miscellaneous Matters.**

A. Wholesale and Retail Water Usage Report – October 2018. General Manager Ohlund briefly commented on the apparent hardened conservation within the retail zone, and the resulting reduction in demand. She noted that the Golden State Water Company (GSWC) well project had GSWC relying on Wholesale Zone water deliveries, which off-set the need for low demand/water quality policy implementation.

**ACTION TAKEN:**

Upon motion by DULEBOHN, seconded by EVERETT, which carried unanimously, the Board received and filed the wholesale and retail water usage report.

C. Director's Reports on Meetings Attended at District Expense (Govt. Code § 53232.3.) and Director's Comments. Director SEARS reported attendance at the Southern California Water Coalition ("SCWC") Dinner, Ethics Training, WACO meeting, North Tustin Fire Council route of emergency command center, and an OC Rescue Mission Foundation meeting. Director DAVERT attended by the SCWC Dinner and the Ethics training, as well as the ISDOC Quarterly Luncheon.

Director BELL made a brief comment on the Municipal Water District of Orange County (MWDOC) completing its water quality plan, which assumed the Water Fix tunnels would be constructed, and commented on the questionable status of that project in Sacramento.

**8. Informational Items**

A. General interest publications. General Manager Ohlund briefly highlighted the “fatberg” issue, and problems associated with “flushable” wipes, which were actually non-flushable. Ms. Ohlund indicated that future communications to customers would focus on the non-flushability of these wipes, and the problems potentially caused to EOCWD’s sewer system.

**9. Adjournment.**

**ACTION TAKEN:**

The meeting was adjourned at 6:03 p.m., to a regular meeting to be held on December 20, 2018, at 5:00 p.m., at the Offices of the East Orange County Water District, 185 N. McPherson Road, Orange, California.

Respectfully submitted,

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Jeff Hoskinson